

## Shartsis Friese LLP's Response to COVID-19

To Our Clients, Colleagues and Friends:

As we all face the uncertainty created by COVID-19, the novel coronavirus, Shartsis Friese LLP's top priority is to respond appropriately and in the best interests of our clients, our people and the community at large.

The firm will remain open and operational, but with certain changes given the current extraordinary circumstances. In accordance with recommendations from the World Health Organization, the U.S. Centers for Disease Control, and public health agencies regarding social distancing, we are recommending that our lawyers and staff work from home. Although we expect most of our people to work remotely, we will continue to provide needed infrastructure support to our clients and client teams.

We have put in place practices recommended by the CDC to ensure that all of our people remain healthy. We are leveraging our technology to ensure that we will continue to meet our commitment to provide uninterrupted client service even in these difficult times. We will continue to be responsive to clients and to provide them with the exceptional service that is our standard.

Please contact your Shartsis Friese attorney if you have any questions or special needs. We are committed to working together with all our clients, colleagues and friends to meet the challenges of the COVID-19 crisis.